

YALE-NEW HAVEN MEDICAL CENTER
(YNHMC)

POLICIES AND PROCEDURES

Subject: Communications with the ACGME

Effective Date: July 16, 2003

Distribution: All ACGME Accredited Programs

Revision Date: April 6, 2022

Introduction:

YNHMC recognizes that the ACGME Institutional Requirements stipulate that the DIO is to establish and implement procedures to ensure that s/he, or a designee in the absence of the DIO, reviews and approves all ADS applications and any correspondence or documentation submitted to the ACGME by the program directors, especially those that addresses program citations or requests changes in the programs that would have significant impact, including financial, on the program or institution.

Policy:

1. All of the following will require review and approval of the DIO and/or the GMEC prior to submission to the appropriate Review Committee (RC).
 - a. all applications for ACGME accreditation of new programs and subspecialties;
 - b. changes in resident complement;
 - c. major changes in program structure or length of training
 - d. additions and deletions of participating institutions used in a program;
 - e. appointments of new program directors;
 - f. progress reports requested by any Review Committee;
 - g. responses to all proposed adverse actions;
 - h. requests for increases or any change in resident duty hours
 - i. requests for "inactive status" or to reactivate a program;
 - j. voluntary withdrawals of ACGME-accredited programs;
 - k. requests for an appeal of an adverse action; and,
 - l. appeal presentations to a Board of Appeal or the ACGME.

2. Signature of the DIO and a statement as to the approval of the GMEC and/or the DIO will be included in the communication to the RC/ACGME that is either uploaded into ADS or e-mailed to the RC Executive Director.